Name _____ Date _____

FACS7- Sewing Lab Rules Period _____

Sewing Lab Rules and Procedures

The keys to making the most of your time when sewing are organization, preparation, and consideration.

Organization- keep supplies and work areas neat.

Preparation- always read all directions carefully first.

Consideration- when finished using a tool, return to the proper place.

General Rules:

1. Sit in your assigned seat.
2. Do not lean back in chairs.
3. Keep your personal work space neat and clean (including your project supply bag)
4. Respect others and their property.

Sewing Lab Rules:

1. Sewing supplies and equipment are to be used for their intended purposes and not to be abused. Alternative projects and/or work will be given to those who chose to abuse the equipment and supplies.
2. Always store all pins on a pin magnet.
3. Always pay attention to what you are doing when sewing or while using the sewing equipment.
4. Keep your fingers away from the path of the sewing machine needle.
5. If you prick yourself with a needle or pin you need to first, put the needle or pin into the PIN BIN. Second, wash your hands in the kitchens with soap and warm water. Third, tell Mrs. Johnson.
6. You must do your own work.
7. When working on sewing assignments and are unsure about something ask **TWO** of you classmates first before asking Mrs. Johnson.
8. Do not attempt to operate the sewing machine if it's jammed or making an unusual noise.
9. You will be responsible for the cost of broken supplies and equipment if not being treated and used the intended way.
10. Look over your machine before you begin sewing so you may report any previous damage before you are blamed for it.
11. Clean up your space each day.
12. Listen closely to directions and read instructions BEFORE starting projects and class work.
13. In order to receive participation points for each day you must complete assigned activity and fill out your sewing progress work log/report.
14. The sewing tests and assignments MUST be completed with passing grades before you receive your sewing license to sew on the machine.